

## Wendens Ambo Pre-School

### 8.0 Safety and suitability of premises, environment and equipment

#### 8.7 No Smoking

##### Statement of intent

At Wendens Ambo Pre-School we comply with health and safety regulations and the Safeguarding and Welfare Regulations of the Early Years Foundation Stage in making our setting a no-smoking environment – both indoors and outdoors.

##### Procedures

- All staff, parents and volunteers are made aware of our No-smoking Policy
- The village hall in which we hold our sessions is a no-smoking building and displays the relevant signs and posters to warn people of this. This includes smoking e-cigarettes.
- Staff who smoke do not do so during working hours, unless on a scheduled break and off the premises.
- Staff who smoke during work hours and travelling to and from work must not do so whilst wearing the Pre-School uniform or must at least cover the uniform.
- E-cigarettes are not permitted to be used on the premises.
- Staff who smoke or use e-cigarettes during their scheduled breaks must go well away from the premises.
- Staff who smoke during their break must make every effort to reduce the effects of odour and passive smoking on children and colleagues.
- Staff are made aware that failure to adhere to this policy and procedures may result in disciplinary action.
- It is a criminal offence for employees to smoke in smoke-free areas, with a fixed penalty of £50 or prosecution and a fine of up to £200.

##### Legal framework

The Smoke-free (Premises and Enforcement) Regulations (2006)

The smoke-free (Signs) Regulations (2012)

This policy was adopted by Wendens Ambo Pre-school

on: \_\_\_\_\_

Date to be reviewed

Signed on behalf of the provider \_\_\_\_\_

Name of Signatory \_\_\_\_\_

Role of signatory \_\_\_\_\_